MINUTES
ECONOMIC & WORKFORCE DEVELOPMENT COMMITTEE

DATE       Wednesday, January 20, 2016
CALLED BY  Wes Rowlands / Kevin Quinlan
LOCATION   Irvine Chamber of Commerce
            2485 McCabe Way Ste. 150, Irvine, CA 92614
MEETING TIME  4:00 p.m. to 5:00 p.m.

AGENDA ITEMS

RESPONSIBLE

I. OPENING
Call to Order  Rowlands/Quinlan

II. SELF-INTRODUCTIONS
All
Peter Chan, Dr. Glenn Roquemore, Corine Doughty, Mo Vaziri, John Kurth, Cathleen Greiner, Dana Hindman, Brian Dozer, Merry Kim, Wes Rowlands, Kevin Quinlan, Michelle Cicen, Brian Briskey, Linda DiMario, Pepper Russell.

III. COMMITTEE MISSION STATEMENT & STRATEGIC PLAN  Rowlands/Quinlan
To help fuel Irvine’s economic vitality by contributing to workforce development, skills gap solutions and youth career awareness and readiness programs that support Irvine industry needs, assist in the development and support of a 21st century education and business model and help manage environmental and economic issues which may impact Irvine’s ability to attract and retain talent.

IV. TASK FORCE REPORTS:
• ATEP: Corine Doughty provided an update.
   The design is ready to be reviewed in early March. “Karma,” a local company, is interested in the ATEP programs (SMC). Cori met with Rory Moore of Evonexus and there are some positive indicators that she could pursue other “Angel” investors, but the facility would need to be built first to lure them into investing. Cori indicates that she would prefer to create a clean roadmap from where they are now to the new building.

   Linda DiMario commented that there are very few “clean rooms” (wet and/or dry) available and it may be beneficial to all parties to plan on building a brand new facility to host various bio companies. Linda will facilitate a meeting between Cori and Bill Carpou of OCTANe.

• Business & Education Summit: Corine Doughty provided an update.
   The basic plan of action has been developed for the program, details will follow as they are available.
• **Career Technical Education (CTE) Alignment:** Linda DiMario provided an update. This Task Force has not yet met. There will be a report for next month’s meeting.

• **Education & Career Readiness:**
  - **Career Discovery & Development** -- Wes Rowlands provided an update. The program is in the scaling stage for this quarter. Wes is requesting anyone with data on students coming out of a 2-year program and transferring into a 4-year University. Brian Briskey offered to forward an information “dashboard” link to Wes for his use.

  Cori Doughty stated that there is information on LaunchBoard 2.0, the link is [www.calpassplus.org](http://www.calpassplus.org)

  Dr. Roquemore stated that Irvine Valley College is #1 in ratings for students transferring into 4 year institutions from 2 year programs. The facility also guarantees entry into the Accounting program at California State University Fullerton, for students graduating from IVC. The same type of program is being developed with the Computing program. Kathleen Greiner offers to provide a thumbnail overview of the program at the next meeting.

  • **Financial Workshop** – Peter Chan provided an update. The next sessions will be held at Jeffrey Trail Middle School. The first will take place on Tuesday, March 22, the second session will be on Tuesday, April 26th. Please let us know if you would like to participate as a Facilitator.

  • **Job Shadowing & Internships** – Merry Kim provided an update. The half-day session that was scheduled for December was postponed to February 4th and will be held at Edwards Lifesciences. There will be 30 students in attendance. The next scheduled facility will be Glidewell Laboratories. This session will be different in that there will only be 3 to 5 students and they will be chosen based on interviews with the Facilitators.

  Linda DiMario stated that there is a Swiss-owned company located in Irvine that may also become involved in this area. Merry indicated that she would need 6 to 8 weeks lead time to put the program into place.

  • **Skills Gap Solutions / Career Edge** – John Kurth and Cathleen Greiner provided an update. This program is due to be implemented in March. This is a pilot program and further sessions will be developed dependent on outcome. It was noted that UCI is interested in future participation.

    This first course will focus on high impact business writing skills. 30 students will participate, funded by the Irvine Chamber and Irvine Valley College. These 30 IVC students will then be hosted by the Chamber at a Real World Business Workshop designed around practical application of their skills. At the completion of this workshop, chosen students will meet one-on-one with a CEO or other C-level manager for a mentoring session.
V. **NEW BUSINESS:** None.

VI. **CHAIR COMMENTS & DISCUSSION:**

- **Forward Focus – Questions, Challenges and Opportunities**
  DiMario
  A handout was distributed with the items assigned to the E&WD Committee. In the interest of time, this item will be agendized first for the February 17th meeting.

- **Site Selection Report**
  DiMario
  Linda reported that tax havens, incentives and subsidies are among the methods used to market various locations to businesses who are seeking new homes. The question is whether or not the new location is actually good for that particular business.

- **Pathway Project**
  Roquemore
  Dr. Roquemore reported that President Obama’s project has chosen IVC to participate. They are one of only three representing California, there are 30 participating in the program total.

VII. **ANNOUNCEMENTS:**

- Jan 21 – SBA Webinar @ 12:05 p.m.
- Jan 22 – Business Outlook 2016 @ Irvine Marriott, 7:30 a.m. – 9:30 a.m.
- Jan 26 – Evening Business Exchange Center Pointe Apt. Homes 5:00 p.m. – 7:00 p.m.
- Jan 28 – Korean Market Overview Webinar @ 12:05 p.m.
- Feb 2 – BERT Program Workshop @ the Chamber 8:00 a.m. – 10:00 a.m.

VIII. **ADJOURNMENT:**

- 5:07 p.m. Co-Chair Kevin Quinlan adjourned the meeting.

Minutes recorded by Pepper Russell

Next Meeting:
February 17, 2016
4:00 p.m. – 5:00 p.m.

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